



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**July 17, 2019**

**6:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 6:00 p.m. by Vice-President Mike McElroy.

***II. ROLL CALL***

Park Commissioners Present: Mike McElroy, Melissa Brancato and Matt Urban.

Park Commissioners Absent: Paula Marr and Dan Feltz (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors: None

***III. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***IV. ADMINISTRATION, FINANCE & LIABILITY***

***A. Financial Reports***

The June disbursements totaling \$37,406.77 were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of 432,161.73 as of June 30, 2019.

**Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

***B. Intergovernmental Agreement - Exchange of Services***

A copy of the Intergovernmental Agreement (IGA) - Exchange of Services and a copy of each amendment to the IGA including the proposed amendment was reviewed and discussed. A chronological order of the IGA since its inception in 2012 was also presented.

Following discussion, it was the consensus of the Board that since the Park District no longer has any obligation under the IGA that a termination of the agreement would be in the best interest to all parties.

**Recommended Action: That the Board of Park Commissioners issue a notice of termination of the Intergovernmental Agreement - Exchange of Services with the Village of Worth in accordance with Article II, Section B of the intergovernmental agreement.**

C. Public Comment Policy

A Public Comment Policy was presented for the Board's consideration. This policy would be applicable for all meetings of the Park Board.

**Recommended Action: That the Board of Park Commissioners approves the Public Comment Policy.**

D. Revision/Addendum to Board of Park Commissioner By-Laws - Meeting Agenda Format

Director of Parks and Recreation O'Shaughnessy presented that with the implementation of the new Public Community Policy, a revision would be necessary in the meeting agenda format to be reflected in the Board of Park Commissioner By-Laws. The current agenda format for meetings of the Board of Park Commissioners is as follows:

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Visitor and Citizens Comments
- V. Administrative Matters/Consent Agenda
- VI. President's Report
- VII. Committee Reports/Action
- VIII. Department Reports
- IX. Unfinished Business
- X. New Business
- XI. Visitor and Citizens Comments
- XII. Executive Session (if called)
- XIII. Reconvene Regular Meeting
- XIV. Adjournment

With the implementation of the new policy, and with Visitor and Citizens Comments required at "all" meetings of the Board, the recommended meeting agenda format is as follows:

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Visitor and Citizens Comments
- V. Administrative Matters/Consent Agenda
- VI. President's Report
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- IX. Unfinished Business

- X. New Business
- XI. Executive Session (if called)
- XII. Reconvene Regular Meeting
- XIII. Adjournment.

**Recommended Action: That the Board of Park Commissioners revises the Board of Park Commissioner By-Laws to reflect a change (Visitor and Citizen Comments) to the meeting agenda format for all meetings of the Board.**

## **V. *FACILITY, PARKS & PLANNING***

### **A. Homerding Park Bridge/Ditch**

Director Robert O'Shaughnessy gave an update on the Homerding Park Bridge/Ditch project. The Worth Lions Club will rehab the bridge as a community project. In addition, this area will be designated as a pedestrian crossing area in which vehicles will be required to stop if pedestrians are present.

**Recommended Action: No Action Recommended**

### **B. Parking/Traffic Issues**

Director of Parks and Recreation O'Shaughnessy gave an overview/update on this subject on a few park areas. For safety reasons, a portable stop sign will be put out at the intersection of South Beloit and the Terrace Centre parking lot.

**Recommended Action: No Action Recommended**

### **C. Capital Projects Update**

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects thus far into the fiscal year.

**Recommended Action: No Action Recommended**

## **VI. *RECREATION***

### **A. Fall Fest**

A continued discussion regarding the upcoming special event was held with the board members and staff.

**Recommended Action: No Action Recommended**

### **B. Recreation Program Statistics Reporting - FY 2018-19**

Superintendent of Recreation Jelderks presented a statistics report to the Board reflecting the recreation programs from FY 2018-19. The report highlighted participation (resident and non-resident) and revenues and expenses.

**Recommended Action: No Action Recommended**

## **VII. *UNFINISHED BUSINESS***

There was no Unfinished Business.

***VIII. NEW BUSINESS***

There was no New Business.

***IX. ADJOURNMENT***

The Committee of the Whole Meeting adjourned at 6:56 p.m.

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Mike McElroy, Vice President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board