



Charles M. Christensen Terrace Centre - Room 102 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING**

**October 16, 2019**

**7:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 7:32 p.m. by President Paula Marr.

***II. ROLL CALL***

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Brancato and Dan Feltz.

Park Commissioners Absent: Matt Urban.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None

***III. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was recited.

***IV. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

A. Minutes of the Committee of the Whole Meeting - September 18, 2019

B. Minutes of the Regular Board Meeting - September 18, 2019

C. Minutes of the Special Board Meeting - October 8, 2019

D. Disbursements - September                      Totaling:                      \$ 34,754.89

E. Payroll    Totaling:                      \$ 36,974.50

    • September 26, 2019:                                      \$ 18,198.02

    • October 10, 2019:                                         \$ 18,776.48

F. Financial Reports

**It was moved by Paula Marr, seconded by Melissa Brancato to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.**

***VI. PRESIDENT'S REPORT***

A. Correspondence

President Marr referred the Board to the correspondence received from Curt Miller, Commander for the Marrs-Meyer American Legion inviting the Park District to the annual Veterans Day Memorial Service on Sunday, November 3 at 11:00 a.m.

President Marr stated that the Park District would be presenting a wreath.

B. Public Recognition

There was no Public Recognition.

***VII. COMMITTEE REPORTS/ACTION***

A. Administration, Finance & Liability

1. Timeline for Operations Budget- Fiscal Year 2020-21

**It was moved by Mike McElroy, seconded by Melissa Brancato that the Board of Park Commissioners approves the Timeline for Operations Budget - Fiscal Year 2020-21.**

**Motion was approved 4-0.**

2. Proposal - Consultation/Assistance - National Association of Park Foundations

**It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners enter into a professional services contract with the National Association of Park Foundations for services related to establish a new park foundation. Motion was approved 4-0.**

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

***VIII. DEPARTMENT REPORTS***

A. Recreation

The Recreation Report was included in the board meeting information.

B. Parks

The Parks Report was included in the board meeting information.

C. Administration

The Administration Report was included in the board meeting information.

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was no Unfinished Business

***XI. EXECUTIVE SESSION***

There was no Executive Session

***XII. RECONVENE REGULAR MEETING***

***XIII. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Melissa Brancato, seconded by Mike McElroy to adjourn the Regular Board Meeting at 8:06 p.m. Motion was approved 4-0.**

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Paula Marr, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board