



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

July 18, 2018

7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Dan Feltz, Melissa Brancato and Matt Urban.

Park Commissioners Absent: Mike McElroy

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; Steve Werner, Superintendent of Parks; Kelly Pezdek, Finance and Human Resources Manager, Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting – June 20, 2018

B. Minutes of the Regular Board Meeting – June 20, 2018

C. Disbursements - June Totaling: \$ 32,912.85

D. Payroll Totaling: \$ 44,729.01

 • June 21, 2018: \$ 22,474.86

 • July 5, 2018: \$ 22,254.15

E. Financial Reports

It was moved by Melissa Brancato, seconded by Paula Marr to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.

VI. PRESIDENT'S REPORT

- A. Correspondence
- B. Public Recognition

VII. COMMITTEE REPORTS/ACTION

- A. Administration, Finance & Liability

- 1. Executive Session Policy

It was moved by Matt Urban, seconded by Melissa Brancato that the Board of Park Commissioners approve the Executive Session Policy. Motion was approved 4-0.

- B. Facilities, Parks and Planning

No action recommended.

- C. Recreation, Museum and Marketing

No action recommended.

VIII. DEPARTMENT REPORTS

- A. Superintendent of Recreation Report, Kara Jelderks

Superintendent of Recreation Jelderks written report was included in the board information.

- B. Superintendent of Parks Report, Steve Werner

Superintendent of Parks Werner's written report was included in the board information.

- C. Director of Parks and Recreation Report, Robert O'Shaughnessy

Director of Parks and Recreation O'Shaughnessy's written report was included in the board information.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

XII. EXECUTIVE SESSION

It was moved by Matt Urban, seconded by Melissa Brancato to enter into Executive Session for the purpose of discussion of Potential Claim and/or Litigation, 5 ILCS 120/2 (a)(c) 11 and Personnel 5ILCS 120/2. (B) (1). Motion was approved 4-0.

The Executive Session began at 7:46 p.m.

XIII. RECONVENE REGULAR MEETING

It was moved by Melissa Brancato, seconded by Dan Feltz to reconvene the Regular Board Meeting. Motion was approved 4-0.

The Regular Board Meeting reconvened at 7:55 p.m.

XIV. ADJOURNMENT OF REGULAR MEETING

It was moved by Paula Marr, seconded by Melissa Brancato to adjourn the Regular Board Meeting at 7:56 p.m. Motion was approved 4-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board