



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

December 19, 2018

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:04 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Matt Urban, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Board Secretary.

Visitors: None.

III. ADMINISTRATION, FINANCE & LIABILITY

A. Financial Reports

The November disbursements totaled \$32,823.65 and were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$579,481.44 as of December 10, 2018.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Wellness Policy

Director of Parks and Recreation O'Shaughnessy presented a policy reflecting Wellness opportunities in the workplace. Overall, the policy encourages programs and activities of interest that are focused on improving one's optimal health. As a result, health benefit costs may decrease along with a decrease in absenteeism and lack of productivity.

Recommended Action: That the Board of Park Commissioners approves the Wellness Policy.

C. FY 2019-20 Board of Park Commissioners Meeting Schedule

The FY 2019-20 Board of Parks Commissioners Meeting Schedule was presented. Director of Parks and Recreation O'Shaughnessy noted that there were no conflicts with holidays as in the past fiscal year.

Recommended Action: That the Board of Park Commissioners approves the FY 2019-20 Meeting Schedule as presented.

D. Resolution No. 2018-03 - Recognition of John Curran, IAPD/IPRA Distinguished Park and Recreation Accreditation Mentor

A resolution honoring John Curran for his role as "Mentor" to the Park District during the Illinois Distinguished Park & Recreation Agency Accreditation process was reviewed. John was instrumental in guiding staff through the stages leading up to and through the review.

Recommended Action: That the Board of Park Commissioners adopts Resolution No. 2018-03 honoring John Curran, IAPD/IPRA Distinguished Park and Recreation Accreditation Mentor for the Worth Park District. The Board of Park Commissioners, staff and the entire Worth Park District community expresses its deepest appreciation for the work, effort and support shown by John Curran throughout the accreditation process.

IV. FACILITY, PARKS & PLANNING

A. Lease Agreement - SWSRA - Goy Building

Director of Parks and Recreation O'Shaughnessy referred the Board to the lease agreement of the Goy Building by SWSRA. The recommended changes/updates were reviewed.

SWSRA originally leased a portion of the building to include the program room area, offices and the kitchen. The lease was then revised with an addendum in 2016 to include the Sensory Room. The lease now being recommended encompasses the entire building.

The agreement is basically a rollover to a new four-year period that will expire at the end of 2022.

Recommended Action: That the Board of Park Commissioners enter into a Lease Agreement with the Southwest Special Recreation Association (SWSRA) for the use of the Helen Goy Building, for the purposes of housing its offices and carrying out special recreation programs and services it sponsors or co-sponsors and for no other use.

B. Resolution No. 2018-04 - Recognition of Lori Chesna, Executive Director, SWSRA, 20 Years of Service

A resolution honoring Lori Chesna, Executive Director of SWSRA, for her 20 years of service to the association was reviewed.

Recommended Action: That the Board of Park Commissioners adopts Resolution No. 2018-04 honoring Lori Chesna, Executive Director for the South West Special Recreation Association for her 20 years of service to the association. The Board of Park Commissioners, staff and the entire Worth Park District community expresses its

deepest appreciation for the work, effort and support shown by Lori Chesna throughout her 20 years of service and congratulate her on this milestone.

C. Altman Park

An update and discussion were given regarding Altman Park.

Recommended Action: No action recommended.

V. *RECREATION*

There were no items for discussion this month.

VI. *UNFINISHED BUSINESS*

There was no Unfinished Business.

VII. *NEW BUSINESS*

A. Resolution No. 2018-05- Release of Closed Session Minutes and Destruction of Closed Session Audio Recordings

Director of Parks and Recreation O'Shaughnessy clarified and answered questions regarding the log detailing the minutes that were eligible for consideration in regards to the proposed Resolution.

Recommended Action: No action recommended.

VIII. *ADJOURNMENT*

The Committee of the Whole Meeting adjourned at 6:32 p.m.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board