



Dear Parents,

During these unprecedented times, the goal of the Worth Park District's RAS Program is to provide a safe and quality environment for all participants. Our staff will do our best to accommodate to the needs of all children in the program. There will be structured activities and specific times set aside for remote learning in conjunction with District 127 schools. Our staff will assist with login, homework questions, troubleshooting chrome books, etc. but please remember that our staff is not responsible for making sure all homework tasks are complete. We will do our best to assist your child in anyway, however our staff are not certified teachers.

Due to COVID-19 and trying to limit contact as much as possible, we will no longer accept RAS envelopes. Payment and schedules will be made at the front desk in person or by phone by Wednesday at 6 pm, no exceptions. Credit cards will not be kept on file. Any schedule turned in later then **Wednesday by 6 pm** will be charged a \$25 late fee.

Drop-off/Pick-up will take place on the East side of the building near the RAS room on Beloit Ave. The area will be coned off so that cars remain in a line for one-by-one drop off/pick-up. **Please enter from 114th Pl. and exit on 115th St. so we can ensure there is only one entry/exit line.** Upon arrival, only the child will exit the car and ring the doorbell. Parent/guardian will remain in the car and wait until they see their child enter the building with the staff member. A staff member will answer the door and bring the child inside where they will record time child arrived and initial. Only one child at a time may enter the building/ring the doorbell. Please do not let your child exit the car until the doorbell area is clear. Staff will let another child into the building only when the sign-in area is clear. Upon dismissal, the car at the front of the line will be the first parent/guardian to ring the doorbell. We will have staff monitoring the door to see who arrives so we can get the child in a timely manner. Parent will wait by the door until staff arrives with child, opens the door, and sends them out. The next parent/guardian in the car line will enter the doorbell area only when the family before them has entered their car. **There is only one person allowed in the doorbell area at a time.**

This is a sample of what our days will look like:

7-8 am:	Free play
8-8:15 am:	prepare chrome books/schoolwork for the day
8:15-8:30 am:	log into chrome books
8:30am-12:10 pm:	remote learning
12:10-12:30 pm:	clean up desk area/prepare for lunch
12:30-1:30 pm	lunch
1:30-2:30 pm:	outside/gym time/nap & quiet time (Pre-K-Kind group only)
2:30-3:00 pm:	group games
3:00-4:00 pm:	homework time/chrome book time
4:00-5:00 pm:	group games/outside/gym
5:00-6:00 pm:	free time



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There will be limited personal belongings allowed at RAS. Exceptions include backpacks, face masks and water bottles. School books and chrome books are allowed with their school supplies. We **do not** provide school supplies. **For safety purposes, we ask that toys, blankets, pillows, handheld electronics remain at home.** Cell phones are to be left in their backpacks and turned off while attending our program. If they are found out of the backpack and not being used for emergency purposes, Worth Park District Staff has the right to take the cell phones away. A phone call will then be made to the parent/guardian.

We hope that this helps clear up any confusion. If you have any questions, please feel free to reach out to me directly at (708) 448-7080 ext. 108. Or email me at sanalitis@worthparkdistrict.org

Stay Healthy and Safe,

A handwritten signature in black ink that reads "Stephanie Analitis". The signature is written in a cursive, flowing style.

Stephanie Analitis
Recreation Supervisor