



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**November 14, 2018**

**6:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 6:03 p.m. by President Paula Marr.

***II. ROLL CALL***

Park Commissioners Present: Paula Marr, Matt Urban, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation (also serving as Acting Secretary).

Visitors: None.

***III. ADMINISTRATION, FINANCE & LIABILITY***

***A. Financial Reports***

The September disbursements totaled \$46,465.47 and were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$623,784.88 as of November 12, 2018.

**Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

***B. Ordinance No. 2018-04 - Tax Levy Ordinance***

Director of Parks and Recreation O'Shaughnessy presented the 2018 Tax Levy. The levy was prepared to capture as much funding as possible.

As requested by the Board, researching a "Truth in Taxation" was conducted. Due to the cap that was placed on any extensions in the early 90's, even if the Park District did levy above the 4.99% limit, it would automatically revert back to that percentage. The only alternative to increasing the tax levy is through referendum.

The EAV is anticipated to increase 2% which will assist in acquiring additional funds. The EAV did increase from 2017 to 2018, which is always positive for the Park District.

The overall levy requested is approximately 2.85% higher than in 2017, which will result in an approximate \$28,000 for operations in comparison to approximately \$20,000 in 2017.

**Recommended Action: That the Board of Park Commissioners approves Ordinance 2018-04 - Tax Levy Ordinance.**

C. Credentials Certificate - IAPD Annual Meeting

Each year, the Board of Park Commissioners is to assign delegate(s) to the Annual Business Meeting of IAPD, held at the annual conference in January. Depending on attendance and availability for the conference, delegates (to include up to one main delegate and three alternates) can consist of Board Members, the Secretary, Director or any paid employee.

**Recommended Action: That the Board of Park Commissioners assign delegate(s) to the Annual Business Meeting of the IAPD, to be held on Saturday January 26, 2018, 3:30 p.m. at the IAPD/IPRA State Conference. The delegates to be recommended are as follows: Delegate: Paula Marr; 1<sup>st</sup> Alternate: Mike McElroy; 2<sup>nd</sup> Alternate: Matt Urban; and Melissa Brancato, 3<sup>rd</sup> Alternate.**

D. Accreditation Review

Director of Parks and Recreation O'Shaughnessy reported that the Illinois Distinguished Park & Recreation Agency Accreditation was bestowed on the Park District following the Accreditation Review on October 24. The Park District was reviewed by 3 IAPD members (Commissioners) and 2 IPRA members (professionals) during the daylong event.

The final tabulations of scores for each area that was reviewed were also presented. The Park District far exceeded the minimum points required for its Division III category and even exceeded the amount for a Division I candidate.

The Park District is very proud of this achievement. It was been a positive learning experience for all staff, and is certainly a milestone that can be built upon for the future.

**Recommended Action: No action recommended.**

**IV. FACILITY, PARKS & PLANNING**

A. Capital Projects Update

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects.

**Recommended Action: No action recommended.**

B. Altman Park

Director of Parks and Recreation O'Shaughnessy and Commissioner McElroy updated the Park Board on recent communications with the MWRD regarding the possible utilization of the park for recreational purposes.

**Recommended Action: No action recommended.**

**V. RECREATION**

No items for discussion this month.

**VI. UNFINISHED BUSINESS**

There was no Unfinished Business.

**VII. NEW BUSINESS**

There was no New Business.

**VIII. ADJOURNMENT**

The Committee of the Whole Meeting adjourned at 7:21 p.m.

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Paula Marr, President  
Board of Park Commissioners

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Robert O'Shaughnessy  
Director of Parks and Recreation  
Acting Secretary to the Board