



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
August 15, 2018  
7:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 7:00 p.m. by President Paula Marr.

***II. ROLL CALL***

Park Commissioners Present: Paula Marr, Matt Urban, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Steve Werner, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager, Secretary to the Board.

Visitors Present: None

***III. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was recited.

***IV. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

A. Minutes of the Committee of the Whole Meeting - July 18, 2018

B. Minutes of the Regular Board Meeting - July 18, 2018

C. Disbursements - July                      Totaling:                      \$ 48,521.59

D. Payroll	Totaling:	\$ 46,763.68
• July 19, 2018:		\$ 24,452.34
• August 2, 2018:		\$ 22,311.34

E. Financial Reports

**It was moved by Melissa Brancato, seconded by Paula Marr to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.**

***VI. PRESIDENT'S REPORT***

A. Correspondence

There was no correspondence.

B. Public Recognition

President Marr thanked the Worth Park District Staff for their help in making National Night Out a success.

***VII. COMMITTEE REPORTS/ACTION***

A. Administration, Finance & Liability

1. Risk Management Manual

**It was moved by Matt Urban, seconded by Melissa Brancato that the Board of Park Commissioners approves the Risk Management Manual. Motion was approved 5-0.**

2. Full-Time Management Employee Salary Wages

**It was moved by Melissa Brancato, seconded by Paula Marr that the Board of Park Commissioners approves the Full-Time Management Employee Salary Ranges. Motion was approved 5-0.**

3. Full-Time Park Maintenance Pay Rates

**It was moved by Matt Urban, seconded by Mike McElroy that the Board of Park Commissioners approves the Full-Time Maintenance Pay Rates. Motion was approved 5-0.**

4. Park Board Meeting Information Distribution Policy

**It was moved by Paula Marr, seconded by Melissa Brancato that the Board of Park Commissioners approves the Park Board Meeting Information Distribution Policy. Motion was approved 5-0.**

5. Revisions to Board of Park Commissioner By-Laws

**It was moved by Mike McElroy, seconded by Matt Urban that the Board of Park Commissioners approves the Revisions to Board of Park Commissioners By-Laws. Motion was approved 5-0.**

B. Facilities, Parks and Planning

1. ADA Transition Plan

**It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners approves the ADA Transition Plan. Motion was approved 5-0.**

C. Recreation

***VIII. DEPARTMENT REPORTS***

A. Superintendent of Recreation Report, Kara Jelderks

Superintendent of Recreation Jelderks written report was included in the board information.

B. Superintendent of Parks Report, Steve Werner

Superintendent of Parks Werner's written report was included in the board information.

C. Director of Parks and Recreation Report, Robert O'Shaughnessy

Director of Parks and Recreation O'Shaughnessy's written report was included in the board information.

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was no New Business.

***XI. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***XII. EXECUTIVE SESSION***

**It was moved by Melissa Brancato, seconded by Matt Urban to enter into Executive Session for the purpose of discussion of Potential Claim and/or Litigation, 5 ILCS 120/2 (a)(c) 11. Motion was approved 5-0.**

The Executive Session began at 7:58 p.m.

***XIII. RECONVENE REGULAR MEETING***

**It was moved by Paula Marr, seconded by Melissa Brancato to reconvene the Regular Board Meeting. Motion was approved 5-0.**

The Regular Board Meeting reconvened at 8:01 p.m.

***XIV. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Mike McElroy, seconded by Matt Urban to adjourn the Regular Board Meeting at 8:02 p.m. Motion was approved 5-0.**

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Paula Marr, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board