



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

November 20, 2019

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Brancato, Dan Feltz and Matt Urban.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors: None

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following meeting minutes were reviewed:

- Committee of the Whole Meeting - October 16, 2019
- Regular Board Meeting - October 16, 2019

The October disbursements totaling \$58,795.18 were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of 478,562.59 as of October 31, 2019.

Recommended Action: That the Board of Park Commissioners approves the Meeting Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Ordinance No. 2019-02 - Tax Levy Ordinance

Director of Parks and Recreation O'Shaughnessy presented information regarding the proposed 2019 Tax Levy. The levy was prepared to capture as much funding as possible.

The main highlights for the 2019 levy are as follows:

- Property taxes are the primary revenue source for the Park District, accounting for approximately 71% of total revenues.
- The EAV is estimated to decrease 1.0% to \$173,034,274.
- New growth is estimated at \$500,000.
- The Handicapped fund is levied at its maximum rate of .04.
- Truth in taxation is not required (current proposed levy is at 4.99%.

The overall levy requested is approximately 3.20% higher than in 2018, which will result in an approximate \$15,400 for operations.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2019-02 - Tax Levy Ordinance.

C. Resolution No. 2019-03 Abolishing Funds

Director of Parks and Recreation O'Shaughnessy presented that for several years, the Park District has maintained three funds that have been extinct as they are funds not being levied and would require a successful referendum to do so. These funds include the Paving & Lighting, Police and Audit funds. It has been recommended by the Auditor to abolish these funds as they serve no purpose to the Park District.

The proposed resolution will officially abolish these funds with the remaining balances transferred to the Corporate fund. The balances include:

Paving & Lighting	\$1,137
Police	\$1,213
Audit	\$0

Recommended Action: That the Board of Park Commissioners adopts Resolution No. 2019-03 - Abolishing Funds to include the Paving & Lighting, Police and Audit funds.

D. No Smoking in Parks Policy

Director of Parks and Recreation O'Shaughnessy presented that with the legalization of marijuana taking effect in January and the seemingly daily news reports on the dangers of smoking, vaping, etc., there are some challenges that lie ahead in continuing the safe and wholesome environment that parks should possess. The board was provided with information or questions/answers regarding the upcoming legalization of marijuana in Illinois, and a recently passed ordinance in a neighboring Park District.

Management staff have been discussing this topic at length and are recommending that smoking of any kind not be allowed in any park not including the Terrace Centre (outside). Besides the sample park district provided, other park districts and/or communities are proceeding with similar policies/rules, so this is not necessarily a trendsetting move. Discussions were also held with the Worth Police Department who support this action and

believe that a blanket policy for all types of smoking will assist them in their policing efforts.

If implemented, appropriate signage will be installed at all parks, shelters and playgrounds by January 1, 2020. A copy of the proposed policy was also presented.

Recommended Action: That the Board of Park Commissioners approves the No Smoking in Parks policy which will amend the Park District's "General Use Regulations" to be included as such.

E. Update - Parks Foundation

Director of Parks and Recreation O'Shaughnessy updated the Board on the foundation in reviewing that the foundation did receive its official notification from the IRS of being a 501(c)(3). Work will continue with Don Ortale in the coming weeks in initiating the next steps in his services of forming the Board, by-laws, etc.

Recommended Action: No Action Recommended

F. Credentials Certificate - IAPD Annual Meeting

Each year, the Board of Park Commissioners is to assign delegate(s) to the Annual Business Meeting of IAPD, held at the annual conference in January. Depending on attendance and availability for the conference, delegates (to include up to one main delegate and three alternates) can consist of Board Members, the Secretary, Director or any paid employee.

Recommended Action: That the Board of Park Commissioners assign delegate(s) to the Annual Business Meeting of the IAPD, to be held on Saturday January 25, 2020, 3:30 p.m. at the IAPD/IPRA State Conference.

V. ***FACILITY, PARKS & PLANNING***

A. Capital Projects Update - FY 2019-20

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects thus far into the fiscal year.

Recommended Action: No Action Recommended

B. ADA Updates - Goy Building

Director of Parks and Recreation O'Shaughnessy presented an update on the ADA improvements at the Goy Building. SWSRA received confirmation on state funding to be utilized for this purpose. The updates planned to be completed include:

- Make ramp ADA accessible (indoor ramp is not)
- Bathrooms - Remove 2 single bathrooms and make 1 accessible with adult changing table.
- Expand sensory room
- Kitchen alterations

Recommended Action: No Action Recommended

VI. RECREATION

A. “Nightmare at the Terrace” Haunted House Review

Superintendent of Recreation Jelderks presented an overall review of the Haunted House and a financial and attendance report.

Recommended Action: No Action Recommended

VII. UNFINISHED BUSINESS

A. Intergovernmental Agreement

Recommended Action: No Action Recommended

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:17 p.m.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board