



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

April 18, 2018

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:01 p.m. by President Matt Urban.

II. ROLL CALL

Park Commissioners Present: Matt Urban, Paula Marr, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; Steve Werner, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors: None

III. ADMINISTRATION, FINANCE & LIABILITY

A. Financial Reports

The March disbursements totaled \$47,390.55 and were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$761,577.86 as of April 9, 2018.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Operation Budget - First Draft - FY 2018-19

Director of Parks and Recreation O'Shaughnessy presented the Park District's Operation Budget - FY 2018-19 in its tentative form for review.

Recommended Action: That the Board of Park Commissioners approves the Operation Budget-Fiscal Year 2018-19 in its tentative form.

C. Ordinance 2018-02 - Tentative Budget and Appropriation Ordinance

Under the Administration, Finance and Liability tab, the Tentative Budget and Appropriation Ordinance reflecting the operation budget amounts as presented. As per the Illinois Park District Code, the Tentative Budget and Appropriation Ordinance must be posted on display and be available for public review for 30 days prior to final approval. A public notice must then be published at least one week prior to the Public Hearing on the ordinance. The Public Hearing will be held prior to the Regular Board Meeting on May 16.

Recommended Action: That the Board of Park Commissioners approve the posting of the Tentative Budget and Appropriation Ordinance as per the Illinois Park District Code, making it available for public review and to publish a Public Notice in regards to the Public Hearing on the ordinance.

D. IT Support – Update

Normally in April, a contract for the Park District's IT support would be presented to the Board. Unfortunately, due to the exorbitant cost of the proposal that was received, we are faced with no choice but to seek this service from another vendor. This service was RFP'd a few years back, and the other companies that sought interest at that time are being considered.

This action has also resulted in the security camera project to be delayed. Both companies being considered, however, do perform this service so we anticipate the project to still be completed.

More information on this subject will be provided at the meeting.

Recommended Action: No action recommended.

IV. FACILITY, PARKS & PLANNING

A. Capital Projects - FY 2017-18

Director of Parks and Recreation O'Shaughnessy gave an update on the capital projects for FY 2017-18. Under the Facility, Parks & Planning tab he included a progress summary of the projects slated for this fiscal year.

Recommended Action: No action recommended.

B. Declaring Surplus Property

Under the Facility, Parks & Planning tab Ordinance No. 2018-01, an ordinance declaring surplus property for the Park District. This property was compiled with the organization of the Terrace Centre garage area and the renovation of the museum and has been determined to not be necessary. The ordinance reaffirms the listed property, and gives Park District the option of selling, donating or disposing of it.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2018-01 - Declaring Surplus Property to be sold, donated or disposed of properly.

C. Flooring Proposals- Terrace Centre - Rooms 102 and 104

Under the Facility, Parks & Planning tab proposals that were sought from local companies for the flooring of the Terrace Centre Rooms 102 and 104 (program room and break room/storage room). Steve Werner, Superintendent of Parks, will present the proposals in greater detail at the meeting.

Recommended Action: That the Board of Park Commissioners approves the proposal for flooring for the Terrace Centre Rooms 102 and 104 from Mr. Davids Flooring of Tinley Park, IL at a cost of \$11,391.

V. ***RECREATION, MUSEUM & MARKETING***

A. Appointments - SWSRA Board of Directors

According to the SWSRA By-Laws, annual appointments are to be made to the association's Board of Directors. The representative for appointment for 2018-2019 will be Robert O'Shaughnessy, Director of Parks and Recreation with Kara Jelderks, Superintendent of Recreation as the alternate representative.

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, as the representative for the Worth Park District to the SWSRA Board of Directors and Kara Jelderks, Superintendent of Recreation, as the alternate representative.

VI. ***UNFINISHED BUSINESS***

VII. ***NEW BUSINESS***

There was no New Business.

VIII. ***ADJOURNMENT***

The Committee of the Whole Meeting adjourned at 7:11 p.m.

Matt Urban, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board