



Charles M. Christensen Terrace Centre - Room 102 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

February 20, 2019

7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:42 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Matt Urban, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Board Secretary.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - December 19, 2018

B. Minutes of the Regular Board Meeting - December 19, 2018

C. Disbursements - December Totaling: \$ 99,224.52

D. Disbursements- January Totaling: \$ 39,308.33

E. Payroll Totaling: \$ 94,104.95

- December 20, 2018: \$ 18,948.83
- January 3, 2019: \$ 18,252.20
- January 17, 2019 \$ 18,202.42

- January 31, 2019 \$ 19,217.70
- February 14, 2019 \$ 19,483.80

F. Financial Reports

It was moved by Dan Feltz, seconded by Melissa Brancato to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Marr referred the Board to the correspondence in the meeting information from the Park District Risk Management Agency (PDRMA) informing the Park District of its Level A - Accredited \$1,500 cash award; and from the Tinley Park Park District inviting the Board and staff to the IAPD Legislative Breakfast on March 4.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Full Time Employee Salary and Pay Rates - FY 2019-20

It was moved by Matt Urban, seconded by Paula Marr that the Board of Park Commissioners approves the Full-Time Employee Salary and Pay Rates for the fiscal year 2019-20. Motion was approved 5-0.

2. Part- Time Employee Rates - FY 2019-20

It was moved by Mike McElroy, seconded by Melissa Brancato that the Board of Park Commissioners approves the Part Time Employee Rates for the fiscal year 2019-20. Motion was approved 5-0.

3. Terrace Centre - Warming Facility

It was moved by Melissa Brancato, seconded by Paula Marr that the Board of Park Commissioners approves the use of the Terrace Centre as a warming/emergency facility when requested by proper authorities. Motion was approved 5-0.

4. Agency and Department Goals - FY 2019-20

It was moved by Dan Feltz, seconded by Matt Urban that the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for fiscal year 2019-20. Motion was approved 5-0.

B. Facilities, Parks and Planning

1. Capital Projects- FY 2019-20

It was moved by Matt Urban, seconded by Melissa Brancato that the Board of Park Commissioners approves the Capital Projects and funding plan for the fiscal year 2019-20. Motion was approved 4-1.

2. Peaks Park Playground Replacement- Equipment Order Invoice

It was moved by Matt Urban, seconded by Mike McElroy that the Board of Park Commissioners approves the initial order of the playground equipment structures for Peaks Park at a cost of \$61,893.25. Motion was approved 5-0.

C. Recreation

No action recommended.

VIII. DEPARTMENT REPORTS

A. Superintendent of Parks, Steve Werner

B. Superintendent of Recreation Report, Kara Jelderks

Superintendent of Recreation Jelderks written report was included in the board information.

C. Director of Parks and Recreation Report, Robert O'Shaughnessy

Director of Parks and Recreation O'Shaughnessy's written report was included in the board information.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

XII. EXECUTIVE SESSION

It was moved by Mike McElroy, seconded by Melissa Brancato to enter into Executive Session for the purpose of discussion of Personnel, 5 ILCS 120/2 (B) (1). Motion was approved 5-0.

The Executive Session began at 8:09 p.m.

XIII. RECONVENE REGULAR MEETING

It was moved by Mike McElroy, seconded by Melissa Brancato to reconvene the Regular Board Meeting. Motion was approved 5-0.

The Regular Board Meeting reconvened at 8:55 p.m.

XIV. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Paula Marr to adjourn the Regular Board Meeting at 8:56 p.m. Motion was approved 5-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board