



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

July 18, 2018

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:02 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Dan Feltz, Melissa Brancato and Matt Urban.

Park Commissioners Absent: Mike McElroy

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; Steve Werner, Superintendent of Parks and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors: None

III. ADMINISTRATION, FINANCE & LIABILITY

A. Financial Reports

The June disbursements totaled \$32,912.85 and were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$583,142.58 as of July 3, 2018.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Executive Session Policy

Under the Administration, Finance & Liability tab, a policy regarding Executive Session. This policy will become part of the Board of Commissioner By-Laws. It is a standard policy in which the Park District has followed anyway.

Recommended Action: That the Board of Park Commissioners approves the Executive Session Policy.

C. Ordinance No. 2018-03 - Prevailing Wage Rates

IV. FACILITY, PARKS & PLANNING

A. Museum Transition Update

An update on the transition will be presented at the Board Meeting.

Recommended Action: No action recommended.

B. Museum Storage Items

As the Board is aware, the items removed from the museum are currently being stored in a Public Storage facility in Alsip. The items have been there since December. After 3 months of use, the storage facility rates increased 17%. After this initial notification and questioning the increase, I was informed by the regional manager that the original rates would not change, thus allowing us to budget accordingly for the fiscal year 2018-19. Two months into the fiscal year, the rates have not decreased, and attempts to reach anyone in the corporate office have been fruitless. As a result, storing the items is now unaffordable. In addition, no inquiries have been received regarding these items. The individuals who did want to retrieve their items have done so, and there has been no interest expressed from any community member, group, etc. about the items - or the museum in general. The museum has officially been closed for over a year.

Director O'Shaughnessy requested the Board's support in saving any documents that are relevant and inventorying the items and declaring them as surplus.

Recommended Action: No action recommended.

C. Capital Projects Update

Please find in the Facility, Parks & Planning tab, a review of the current fiscal years' capital projects.

Recommended Action: No action recommended.

V. RECREATION, MUSEUM & MARKETING

No items for discussion this month

VI. UNFINISHED BUSINESS

There was no Unfinished Business.

VII. NEW BUSINESS

VIII. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 6:48 p.m.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board