



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

May 15, 2019

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:05 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Matt Urban, Dan Feltz, Melissa Brancato and Mike McElroy.

Park Commissioners Absent: None

Attorney Present: Joe Cainkar, Louis F. Cainkar, Ltd.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Board Secretary.

III. ADMINISTRATION, FINANCE & LIABILITY

A. Financial Reports

The April disbursements totaling \$27,690.20 were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$511,305.39 as of May 7, 2019.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Operations Budget - Final - FY 2019-20

Director of Parks and Recreation O'Shaughnessy presented the Operations Budget for FY 2019-20 in its final form. Following the last presentation, some adjustments have been made to reflect more accurate revenues and expenses based on figures from the last fiscal year.

As was mentioned in previous months, the budget document is the result of all key staff being involved in its creation. This budget is being proposed with the Corporate and Recreation funds being balanced budgets.

Recommended Action: That the Board of Park Commissioners adopts the Operations Budget - Final FY 2019-20 in its final form.

C. Ordinance No. 2019-01 - Budget and Appropriation Ordinance

The Budget and Appropriation Ordinance reflecting the operation budget amounts was presented. As per the Illinois Park District Code, the Budget and Appropriation Ordinance (in tentative form) must be posted on display and be available for public review for 30 days prior to final approval. A public notice must then be published at least one week prior to the Public Hearing on the Ordinance. The public notice was sent to The Reporter and published on May 2.

Recommended Action: That the Board of Park Commissioners adopt Ordinance 2019-01 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption.

D. Intergovernmental Agreement - Exchange of Services

Discussion was held regarding the Intergovernmental Agreement - Exchange of Services with the Village of Worth. For reasons unknown, and not communicated by the Village, the Village has assumed the responsibility of maintaining Altman Park and the Village Properties. No notice was given or received regarding these actions taken by the Village.

It was requested of the Board for the Park District Attorney to communicate to the Village Attorney regarding these matters, and to have a response by the next (June) Park Board Meeting.

Recommended Action: No action recommended. This agenda item will be tabled from the Regular Board Meeting.

IV. FACILITY, PARKS & PLANNING

A. Peaks Park Playground - Installation

A quote for the installation of the Peaks Park Playground by Gametime was presented. This quote includes the removal and disposal of the post footings and the installation of the equipment. The existing equipment will be removed at ground level by "Kids Around the World," a company that donates playground equipment to underprivileged countries - a big cost savings to Park Districts having to remove and dispose on their own. Gametime is an approved vendor of the National Joint Powers Alliance, which the Park District is a member, thus allowing this service to be performed without going through a competitive bid process.

Recommended Action: That the Board of Park Commissioners approves the quote from Gametime for the removal and disposal of post footings and the installation of playground equipment at Peaks Park at a cost of \$42,950.00

B. License Agreement - Smile Park

The license agreement and plat of survey for the encroachment of the north property for Smile Park was presented.

Recommended Action: That the Board of Park Commissioners enter into a License Agreement with Ahmad Safi of 11410 S. Neenah Avenue, Worth, IL for the encroachment of Smile Park.

V. RECREATION

No Items for Discussion this month.

VI. UNFINISHED BUSINESS

There was no Unfinished Business.

VII. NEW BUSINESS

A. Elections

1. President
2. Vice President
3. Treasurer
4. Alternate Treasurer

Following discussion, a new slate of officers was determined for the Park Board of Commissioners for the next Fiscal Year.

Recommended Action: That the Board of Park Commissioners seats the following as officers for the Fiscal Year 2019-20:

President	-	Paula Marr
Vice-President	-	Mike McElroy
Treasurer	-	Melissa Brancato
Alternate Treasurer	-	Dan Feltz
Commissioner	-	Matt Urban

B. Appointments

1. Director of Parks and Recreation

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District.

2. Park District Law Firm

Recommended Action: That the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District.

3. Ethics Officer

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Ethics Officer for the Worth Park District.

4. Freedom of Information Act (FOIA) Officer

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Freedom of Information Act (FOIA) Officer for the Worth Park District.

5. Open Meetings Act (OMA) Officers

Recommended Action: That the Board of Park Commissioners appoints Paula Marr, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District.

6. Secretary to the Board

Recommended Action: That the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

Recommended Action: That the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole.

VIII. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:06 p.m.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board