



Charles M. Christensen Terrace Centre - Room 106 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
November 14, 2018
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:27 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Dan Feltz, Melissa Brancato, Mike McElroy and Matt Urban.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation (also serving as Acting Secretary).

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - October 17, 2018

B. Minutes of the Regular Board Meeting - October 17, 2018

C. Minutes of the Special Meeting - October 30, 2018

D. Disbursements - October Totaling: \$ 67,287.11

E. Payroll Totaling: \$ 38,427.43

 • October 25, 2018: \$ 19,259.43

 • November 8, 2018: \$ 19,168.00

F. Financial Reports

It was moved by Melissa Brancato, seconded by Matt Urban to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Marr referred the Board to the correspondence in the meeting information from the Illinois Park & Recreation Association Review Board regarding the Accreditation Review Findings and recommendation; and the congratulatory messages received.

B. Public Recognition

President Marr thanked the staff for their work in the Haunted House event, recognized Brian Pisczek, Park Maintainer for achieving the CPSI certification; and thanked Commissioner McElroy and Director of Parks and Recreation O'Shaughnessy for their work with Altman Park.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Ordinance No. 2018-04 - Tax Levy Ordinance

It was moved by Matt Urban, seconded by Paula Marr that the Board of Park Commissioners approves Ordinance 2018-04 - Tax Levy Ordinance. Motion was approved 5-0.

2. Credentials Certificate - IAPD Annual Meeting

It was moved by Mike McElroy, seconded by Matt Urban that the Board of Park Commissioners assigns delegate(s) to the Annual Business Meeting of the IAPD, to be held on Saturday January 26, 2018, 3:30 p.m. at the IAPD/IPRA State Conference. The delegates to be recommended are as follows: Delegate: Paula Marr; 1st Alternate: Mike McElroy; 2nd Alternate: Matt Urban; and Melissa Brancato, 3rd Alternate. Motion was approved 5-0.

B. Facilities, Parks and Planning

No action recommended.

C. Recreation

No action recommended.

VIII. DEPARTMENT REPORTS

A. Superintendent of Recreation Report, Kara Jelderks

Superintendent of Recreation Jelderks written report was included in the board information.

B. Superintendent of Parks Report, Steve Werner

C. Director of Parks and Recreation Report, Robert O'Shaughnessy

Director of Parks and Recreation O'Shaughnessy's written report was included in the board information.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

XII. EXECUTIVE SESSION

It was moved by Dan Feltz, seconded by Melissa Brancato to enter into Executive Session for the purpose of discussion of Personnel, 5 ILCS 120/2 (B) (1); and for the purpose of discussion of Potential Claim and/or Litigation, 5 ILCS 120/2 (a)(c) 11. Motion was approved 5-0.

The Executive Session began at 8:19 p.m.

XIII. RECONVENE REGULAR MEETING

It was moved by Mike McElroy, seconded by Paula Marr to reconvene the Regular Board Meeting. Motion was approved 5-0.

The Regular Board Meeting reconvened at 8:58 p.m.

XIV. ADJOURNMENT OF REGULAR MEETING

It was moved by Melissa Brancato, seconded by Matt Urban to adjourn the Regular Board Meeting at 8:59 p.m. Motion was approved 5-0.

Paula Marr, President
Board of Park Commissioners

Robert O'Shaughnessy
Director of Parks and Recreation
Acting Secretary to the Board